THE CITY OF LINCOLN, CA

Economic Development Manager

SALARY RANGE
Monthly: $7,041 to $9,469

APPLICATION DEADLINE
July 12, 2020
WHO WE ARE

The City of Lincoln is an historic town located in picturesque western Placer County. The City was incorporated in 1890, and is proud of its historic roots. With a population over 47,000, Lincoln maintains a small-town feel making it a desired location. Lincoln boasts its high-quality of life amenities including trails, parks and open space, local golf courses, affordable housing options for singles, families and retirees, highly rated K-12 schools, and a reviving, local historic downtown. The City is located near recreational lakes and State and private higher education institutions, and is the gateway to California’s emerging local food, wine and ale region.

The City of Lincoln was listed as the fastest growing small city in the U.S. between 2000 and 2010, during a time when the State was experiencing a huge housing boom. In 2006, we received the All-America City Award from the National Civic League. Over the past few years, the City has approved three major Specific Plans for annexation areas within the City Sphere of Influence, which totals over 17,000 residential dwelling units and over 4-million square feet of commercial development. Right now, the City is poised to again become one of the fastest growing Cities – as we have active development projects underway preparing backbone infrastructure for large scale residential and commercial development.

THE POSITION

The Economic Development Manager reports to the City Manager and is responsible to develop and administer the City’s economic development programs; act as a liaison between the City and City businesses; and represents the City with the Greater Sacramento Area Economic Council, the Lincoln Area Chamber of Commerce, the Downtown Lincoln Association and other public, private, or nonprofit groups and associations interested in economic development. For this growth-oriented City, a successful candidate will:

Have Vision And Champion Innovation
Have an understanding of and a vision for the challenges of economic development in the Greater Sacramento Area; have a strategic, forward-thinking and innovative approach.

Know The Industry, Our Businesses And Our Customers
Be an expert in the technical/functional area; demonstrate cross-functional knowledge; access other expert resources; anticipate customer needs and consistently exceeds them.

Build And Collaborate
Be an exceptional communicator and relationship builder; be highly accessible, responsive and a collaborator; embrace inclusion and foster respect for all.

See The Full Job Description
COMPENSATION AND BENEFITS

The City of Lincoln offers a benefits package to add value to your work-life balance and give you options when planning for your future. This position is represented by the Mid-Management/Confidential bargaining group; the probationary period is 12 months. Visit our website to see the complete benefits details and costs.

Retirement
2% at 60 for CalPERS classic members and 2% at 62 for CalPERS new members. Employee contributions are 10% for classic members and 9.75% for new members for FY 19/20. The City participates in Social Security.

Deferred Compensation
Deferred compensation plans are available for voluntary employee contributions.

Retiree Health Plan
The City offers full retiree health plans through PEMHCA and the State Annuitant Contribution 100/90 formula.

Health Insurance
We offer health plans through PEMHCA and contribute up to $1,598.47 monthly. Cash in-lieu program for waiving medical coverage. The City pays the full premium for dental coverage for the employee plus dependents and the full premium for vision coverage for the employee. Voluntary pretax Section 125 Flexible Spending Accounts are available for employee participation.

Vacation Leave
Accrue 10 days of vacation leave annually, increasing up to 26 days depending on years of service. Vacation leave cash out program available with requirements.

Sick Leave
Accrue 12 days of sick leave annually. Sick leave cash out program available after 12 years of service.

Management Leave
Credited 8 days of management leave annually.

Holidays
10 city-paid holidays and 2 floating annually. Cash out program available for unused floating holiday hours.

Additional Benefits
The City offers city-paid life insurance, alternative flex schedules, an employee assistance program, and tuition reimbursement.

A City of Opportunity
The City is poised to again become one of the fastest growing Cities. We invite you to bring your experience and talents to assist the City in its venture to continually make Lincoln a City of Opportunity.
MINIMUM QUALIFICATIONS

Candidates should possess the equivalent of five years of directly related economic development and redevelopment experience and a bachelor’s degree in urban planning, economics, marketing, finance, business or public administration, or similar field. A master’s degree is highly desirable. Possession of, or ability to obtain, a valid class C California driver’s license.

SELECTION PROCESS

The process may include a performance exercise, oral board interview, and/or departmental interview. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to the process. The candidate selected for the position will be required to complete a background check which may include reference checks, fingerprint check, medical/drug-test evaluation and/or other related components.

We are accepting applications until July 12, 2020.

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise HR of any special needs a minimum of five days in advance of the selection process exam by calling (916) 434-3229. The City of Lincoln is an Equal Opportunity Employer.

JOIN OUR TEAM

Please review all of the benefits and opportunities that Lincoln offers. To be considered for this opportunity, please submit an application, resume and cover letter at:

www.calopps.org/city-of-lincoln