In order to request to waive an Advanced Institute Course, applicants must provide the course certificate or a letter on course provider letterhead confirming successful completion of coursework from a comparable course within the past five (5) years. Acceptable course providers may include the International Economic Development Council, American Planning Association, National Development Council, OU Economic Development Institute, or Urban Land Institute.

**Note**: Only up to three (3) courses may be waived. *Navigating the Regulatory Environment and Entitlement Process in California* is not eligible for waiver.

Name:

Title:

Organization:

Email:

Phone:

Please provide the course name, description, provider, and completion date of the comparable course. With your reply, please include the course certificate or letter from the course provider confirming successfully course completion.